

Subcontractor Site Safety Questionnaire



Client -----

Main Contractor -----

Subcontractor -----

Project Name:		Project Number:	
Your Site Based Safety Rep:		Phone:	

Please complete the following sections

FOR ALEXANDER USE ONLY

<p>1. Will you be using subcontractors for any part of your contracted work?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>	<p>If 'Yes' please supply details below and ensure they also complete a Subcontractor Site Safety Questionnaire also.</p>	<p>If there is a contractor listed, is their Subcontractor Site Safety Questionnaire attached?</p>
<i>Contractor Name</i>	<i>Contractor Contact Person</i>			<p>Check <input type="checkbox"/></p>
				<p>N/A <input type="checkbox"/></p>
<p>2. Do you need to notify WorkSafe NZ about any work you will be doing on this site?</p> <p>If Yes, please supply proof of this notification with this questionnaire.</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>		<p>Check <input type="checkbox"/></p> <p>N/A <input type="checkbox"/></p>
<p>3. Task Analysis/SWMS. A Task Analysis or a Safe Working Method Statement is required for any high-risk work before the work commences.</p> <p>Is a task analysis/SWMS required for any activities to be carried out on this project?</p> <p>If you are aware that any of your activities will need a TA/SWMS, please list these activities. These should be completed on the day of work and presented to our Site Leader before starting.</p> <hr/> <hr/> <hr/>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>		<p>Check <input type="checkbox"/></p> <p>N/A <input type="checkbox"/></p> <p>The list given is understood and will be followed up by our Site Leader</p> <p>Check <input type="checkbox"/></p> <p>N/A <input type="checkbox"/></p>

<p>4. Alexander as a PCBU supply a Hazard Board which is required to be kept up to date with specific site hazards and controls. We also expect you as a PCBU to supply a Hazard Register for your activities on site.</p> <p style="text-align: right;">Yes No <input type="checkbox"/> <input type="checkbox"/></p> <p>Please confirm that your Hazard Register is attached with this questionnaire.</p> <p style="text-align: right;">Yes <input type="checkbox"/></p> <p>If no to the above, the Hazard Register will be provided before starting.</p>	<p>The Hazard Register is attached? Check <input type="checkbox"/></p>				
<p>5. Will you be bringing any hazardous substances on site to carry out the agreed activities?</p> <p style="text-align: right;">Yes No <input type="checkbox"/> <input type="checkbox"/></p> <p>If Yes, we agree to record these products in a compliant Chemical Inventory. Please provide the inventory prior to starting.</p> <p style="text-align: right;">Yes No <input type="checkbox"/> <input type="checkbox"/></p> <p>If yes, we agree to have the relevant safety Data sheets available on site</p> <p style="text-align: right;">Yes No <input type="checkbox"/> <input type="checkbox"/></p>	<p>The Chemical Inventory is attached? Check <input type="checkbox"/> N/A <input type="checkbox"/></p>				
<p>6. How will you communicate health and safety information for your workers or other PCBUs onsite?</p> <p>We will participate in the Alexander Toolbox meetings <input type="checkbox"/></p> <p>Hold our own toolbox meetings <input type="checkbox"/> <input type="checkbox"/></p> <p>Daily pre-start meetings <input type="checkbox"/> <input type="checkbox"/></p> <p>Other (please specify): <input type="checkbox"/> <input type="checkbox"/></p>					
<p>7. We agree to report all incidents/accidents/near misses and hazard concerns to the Alexander Site Leader.</p> <p style="text-align: right;">Yes No <input type="checkbox"/> <input type="checkbox"/></p> <p>We will report these incidents using;</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-right: 1px solid black;">Our own system or paperwork</td> <td style="width: 50%; text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td style="border-right: 1px solid black;">The Alexander system and paperwork</td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> </table>	Our own system or paperwork	<input type="checkbox"/>	The Alexander system and paperwork	<input type="checkbox"/>	
Our own system or paperwork	<input type="checkbox"/>				
The Alexander system and paperwork	<input type="checkbox"/>				

<p>8. Inductions: We agree that all our staff will undertake the Alexander Master online induction, and if applicable, a site-specific online induction <u>before</u> coming onsite for the first time.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>9. We agree that every worker under our control on site is appropriately qualified, competent, or supervised and that we can supply an up to date Training Matrix if requested.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>10. Environmental: Will dust, fumes or smoke be generated by your work on site that could affect other workers or members of the public if not controlled?</p> <p>If yes, please explain how this will be controlled:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Explanation is accepted</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>If No, please follow up</p>
<p>11. Environmental: Will your work activities generate dirty water, wash-down run off, silt, or other contaminants that could be released on site if not controlled?</p> <p>If yes, please explain how this will be controlled:</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Explanation is accepted</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>If No, please follow up</p>
<p>12. Do you have PreQual certification from any assessment provider for the current year (i.e. SiteWise, Impac Totika, Impac)</p> <p style="text-align: right;">Attached <input type="checkbox"/></p> <p style="text-align: right;">Previously submitted <input type="checkbox"/></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Received/on file</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>

As PCBUs sharing a worksite, we agree to communicate effectively and in a timely manner regarding health and safety matters with all other PCBUs. Primary communication will be with Alexander.

Submitted by: _____

Date: _____